



Welcome!

We are so glad that you are considering joining our church family– Pasadena Covenant Church– where we are *Drawn to Love*. A historic 100-year old church planted in Pasadena, California, we are grateful that God has continued to give us a vision to be an intergenerational multiethnic church that seeks to glorify God and love our neighbor. Our services usually hold 100-150 people on any given Sunday, and our music is a blend of traditional and contemporary songs from a diversity of genres. After service we love to gather in the courtyard for some snacks and beverages so that new and returning worshippers can get to know one another, while the kids run around playing with one another.

One of the things we are proud of is the way we are seeking unity in a polarized and polarizing climate. We do this in various ways, from our post-service gatherings to how we involve kids and teens in our ministries and worship services to how we partner with our community leaders to seek the flourishing of our neighborhoods. As a matter of fact, at the end of April, we will be co-hosting a Neighborhood Fiesta for our community!

You can find all of these things on our website: www.PasCov.org.

We are hoping that you would prayerfully consider if our community is the right fit for you. If so, please send in your resumé, along with a cover letter, two references, and a video or link of you leading worship to pascov1@pascov.org.

We look forward to hearing from you!

Blessings,

The PasCov Search Team



PASADENA COVENANT CHURCH

Director for Worship

Pasadena Covenant Church

Position Description

Supervised by: Steve Wong, Lead Pastor
Status: Part-Time (12-18 hours per week)
Pay Rate: \$33/hr (non-exempt)

The Director for Worship is a 12-18 hour position that will lead and oversee our Sunday services and help renew a culture of worship on our Worship Ministry Team. We are a 170-person multi-ethnic and intergenerational historic church in an urban setting that seeks to love God and neighbor. We currently have multiple lay leaders who serve on the worship band and lead the congregation in worship. Our hope is for our Director for Worship to lead our Worship Team in pointing worshippers to the love and grace of Jesus through music. This person will work with the Lead Pastor to create God-glorifying worship experiences that invite participants into a deeper relationship with God.

MAJOR RESPONSIBILITIES

Worship Planning

- Collaborates with the Lead Pastor (LP) and others to create a coherent and unified message for each worship service,
- Oversees the planning and execution of Sunday worship services,
- Chooses arrangements of songs appropriate for the sermon series, including introducing new songs to the congregation,
- Works with the LP to plan and coordinate special services (Christmas, Holy Week, Sending Sunday, etc) when applicable.
- Works with Choir Director to plan services that include choir performances.

Worship Leading

- Lead the congregation in worship on Sunday morning, or equip a Worship Team Band Leader to do so,
- Lead and/or oversee rehearsals.

Worship Culture Shaping

- Develops a culture of worship that embraces, reflects, and promotes the diversity of the church at large through on-stage leadership and teaching on a regular basis,
- Recruits and develops individuals and teams to express their gifts through the Worship, Arts and Tech ministries,
- Organizes occasional team get-togethers for team building and training.

Administration and Management

- Works with the Ministry Team Lead to oversee the organization and administration of teams and individuals involved in the Worship, Arts and Tech ministries,

- Works with the Tech Team Lead to oversee the maintenance, organization and upgrading of music and tech equipment,
- Approves worship and announcement slides,
- Works with the Tech Team for sound set up, running, and tear-down on Sunday mornings.

As a member of the Pastoral Staff team:

- Be a regular attender of Pasadena Covenant services and activities,
- Collaborate and partner with pastoral staff in the development of ministry plans and priorities,
- Attend regular staff meetings,
- Report as required to his/her supervisor,
- Manage ministry budget as directed,
- Attend applicable trainings as appropriate.

SUPERVISORY RESPONSIBILITIES

- Administrative support will be provided by the Admin Assistant,
- Worship Ministry Team Lead (Lay Led),
- Tech Team Leader (Lay Led),
- Lay leadership as assigned or recruited.

KNOWLEDGE/SKILLS/ABILITIES

- Understanding of the breadth of worship and appreciation for various styles, genres and traditions,
- Proficiency in at least one musical instrument,
- Basic sound and music tech knowledge,
- Ability to arrange music and band to fit the service's message and tone,
- Basic organizational/admin and computing skills,
- Excellent social and communication skills,
- Ability to recruit, energize and manage volunteers in a diverse team environment,
- Ability to maintain confidentiality,
- Able to lift 30 lbs. of equipment.

MINIMAL QUALIFICATIONS

- Theological
 - Affirms and supports the theology and ministry of the Evangelical Covenant Church.
- Personal
 - Practices spiritual disciplines for personal and ministry growth,
 - Models wisdom and maturity in the balance of family, church and ministry life.
- Education
 - Bachelor's degree (theological study preferred or demonstrates an understanding of the theological underpinnings of worship).
- Experience
 - Minimum of 3 years in part-time or full-time pastoral or worship ministry,
 - Experience in team-building highly desirable.

The above statements reflect the essential functions considered necessary to describe the principle content of the job. They are not intended to be a complete statement of all work requirements or duties that may be inherent in the job.