|  |  |
| --- | --- |
| First Presbyterian Church | 702 E. Cottonwood Lane  Casa Grande, AZ 85122  520-836-5981 (phone) 520-836-4884 (fax) |

# Employment Application

## Applicant Information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name: |  |  |  | Date: |  |
|  | Last | First | M.I. |  |  |

|  |  |  |
| --- | --- | --- |
| Address: |  |  |
|  | Street Address | Apartment/Unit # |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  | City | State | ZIP Code |

|  |  |  |  |
| --- | --- | --- | --- |
| Home Phone: |  | Email |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Cell Phone: | \_\_\_\_\_\_\_\_\_\_ | Date Available: |  |

|  |
| --- |
| Position Applied for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Have you ever worked under another name? | YES | NO | If yes, please list names\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| Are you legally authorized to work in the United States? | | | YES | NO |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Have you ever been dismissed or asked to resign from a position? | YES | NO | If yes, why? |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Have you ever been convicted of a felony? | YES | NO | Are you awaiting trial for a criminal act? | YES | NO |

|  |  |
| --- | --- |
| If yes, explain: |  |

## Education

|  |  |  |  |
| --- | --- | --- | --- |
| High School: |  | Location: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Did you graduate? | YES | NO | Diploma: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| College: |  | Location: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Did you graduate? | YES | NO | Degree: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Other: |  | Location: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Did you graduate? | YES | NO | Degree: |  |

## Professional References

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: |  | Relationship: |  |
| Company: |  | Phone: |  |
| Address: |  |  |  |
|  |  |  |  |
| Full Name: |  | Relationship: |  |
| Company: |  | Phone: |  |
| Address: |  |  |  |
| |  |  |  |  | | --- | --- | --- | --- | | **Personal References** | | | | | Name: |  | Phone: |  | | Address: |  | | |  |  | | --- | | Relationship: |  |  |  |  |  | | --- | --- | --- | --- | | Name: |  | Phone: |  | | Address: |  | | |  |  | | --- | | Relationship:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |

## Current and Most Recent Employment

|  |  |  |  |
| --- | --- | --- | --- |
| Current Company: |  | Phone: |  |
| Address: |  | Supervisor: |  |

|  |  |
| --- | --- |
| Job Title and Duties:: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_ |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| From: |  | To: |  | Reason for Leaving: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| May we contact your current supervisor for a reference? | YES | NO |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Company: |  | Phone: |  |
| Address: |  | Supervisor: |  |

|  |  |
| --- | --- |
| Job Title and Duties:: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| From: |  | To: |  | Reason for Leaving: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| May we contact your previous supervisor for a reference? | YES | NO |  |
|  | | | |
| |  |  |  |  | | --- | --- | --- | --- | | Company: |  | Phone: |  | | Address: |  | Supervisor: |  |  |  |  | | --- | --- | | Job Title and Duties:: |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | From: |  | To: |  | Reason for Leaving: |  |  |  |  |  |  | | --- | --- | --- | --- | | May we contact your previous supervisor for a reference? | YES | NO |  | | | | |

## Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: |  |